



Ministry of Health

Policy Planning and International Health Division

Guideline for release of health datasets for research purposes

Dataset release policy

For the purpose of developing and expanding research capacity as well as improving the knowledge and evidence base for better decision making the Ministry of Health, Maldives wishes to make data files available for academic research and statistical analysis. Unrestricted datasets with de-identified data and which have completed analysis for which the data was primarily collected and the report has been published will be made available to registered users, free of charge. Dataset access will be only granted for legitimate research purposes.

Terms and conditions for release and use of datasets

1. Request for dataset has to be made by completing and submitting a registration form. When submitting dataset request users or researchers must clearly state the purpose the data is requested and should give a brief description of how the data will be used and the period of use. A separate registration form has to be completed for each request.

Completed registration form has to be submitted to Health Information and Research Section, Policy Planning and International Health Division of Ministry of Health and Family. The form will be available either at the counter of Ministry of Health, Roashanee Building, Sosun Magu, Male' or can be downloaded from the Ministry of Health website. (www.health.gov.mv)

2. A written research proposal which has been granted approval by an authorized body or organization has to be submitted with the request for dataset.
3. The release of the data set is only for use of data for a proposed specific purpose. It cannot be used for any other purpose.
4. Once obtained the requested dataset must not be passed on to other researchers or any other standards second party.

5. The researcher who is given access to the dataset must ensure that appropriate administrative, technical, procedural and physical safeguards are established to prevent unauthorized access to the dataset.
6. The ownership of data/dataset always remains with the Ministry of Health.
7. On completion of the proposed research using the released dataset, the dataset (including any copies or back-up files) must be returned back to the Ministry of Health or must submit document that the dataset (including copies or back-up files) have been destroyed.
8. All reports and publications based on the requested data must be shared with Ministry of Health as soft (pdf) copy or a hard copy. (Health Information& Research Section, MoH)
9. Author/s should acknowledge the support of the Planning and international Health Section of the Ministry of Health & Gender in all reports & publications emanated from the research based on the requested data

For questions or comments about obtaining data, please contact:

Health Information and Research Section, Policy Planning and International Health Division, Ministry of Health, Male', Maldives

Tel: +960 3328887

E-mail: ppd@health.gov.mv
